

<i>Describing How Something Works</i>
Elementary
This is a (printer).
A (printer) is used for (printing documents).
A (printer) (prints documents).
We use a (printer) to (print documents).
We use a (printer) for (printing documents).
The function of a (printer) is to (print documents).
Intermediate
A (printer) serves to (print documents).
A (printer) is a piece of equipment for (printing documents).
A (printer) enables you to (print documents).
A (printer) is used to (print documents).
A (printer) is used for (printing documents).
There are two types of (printer), (laser) and (ink cartridge).
There are two kinds of (printer), (laser) and (ink cartridge).
There are two sorts of (printer), (laser) and (ink cartridge).
There are two categories of (printer), (laser) and (ink cartridge).
There are two classes of (printer), (laser) and (ink cartridge).
Advanced
What a (printer) does is (print documents).
The function of a (printer) is to (print documents) accurately and efficiently.

<i>Describing Problems</i>
The (printer) is broken.
The (printer) is doesn't work.
The (printer) has broken down.
The (printer) is out of order.
The (printer) is unusable.
I can't (print anything) because (the printer) is broken.
I can't (print anything) as (the printer) is broken.

Owing to the (printer) problem, I can't (print anything).
Due to the (printer) problem, I can't (print anything).
The cause of (printer) problem is (the ink cartridge).
The (printer) problem is caused by (the ink cartridge).
The (printer) problem is due to (the ink cartridge).
Because of (the ink cartridge), there is a problem with the (printer).

Describing Procedures and Processes

Elementary

To (change the ink cartridge), (open the access panel).
To (change the ink cartridge), turn the (switch to the left/right).
To (change the ink cartridge), press the button.
Turn the switch so as to (open the access panel).
Turn the switch in order to (open the access panel).
Turn the switch to (open the access panel).
The (printer) may be turned on by pressing the on/off switch
The (printer) can be turned on by pressing the on/off switch.
You can turn on the (printer) by pressing the on/off switch.

Intermediate

First of all, you (switch the printer off).
The first thing you should do is (switch the printer off).
After you've done that, you can (open the access door).
The next thing to do is (open the access door).
Make sure you remember to (open the access door).
Be careful not to (touch the wires).

Advanced

(Remove the old ink cartridge) slowly.
(Remove the old ink cartridge) carefully.

(Remove the old ink cartridge) with care.
(Remove the old ink cartridge) so that you can (put a new one in).
(Remove the old ink cartridge) in order to (put a new one in).

<i>Describing Sequences</i>
There are three main steps in this process.
The first/second/third step is ...
Firstly, Secondly, Thirdly ...
First of all, (switch the printer off)/ To begin with, (switch the printer off).
In the first place, (switch the printer off).
The first step is to / The first stage is to (switch the printer off).
Before this, check the (reference number).
Prior to this, check the (reference number).
At the same time, (disconnect the power lead).
During this time, (disconnect the power lead).
Simultaneously, (disconnect the power lead).
When this happens, (disconnect the power lead).
While (switching the printer off), (disconnect the power lead).
After this you can (open the access panel).
Next, (open the access panel).
The next step is to (open the access panel).
Then, (open the access panel).
Following this, (open the access panel).
As soon as the (power lead is disconnected), you can (open the access panel).
Lastly, (check the installation)/ Finally, (check the installation).
In the last stage, you have to (check the installation).
The last step is to (check the installation).