GIVING CLARIFICATIONS

Giving clarification / Reiteration through reference to subject

- *I'm talking about …*
- *I'm saying that …*
- *What I'm saying is that …*
- *The whole point of this is that…*
- *That's what this discussion's about.*
- *I'm talking about …*

Giving clarification after misunderstanding

- *What I mean is…*
- *What I meant is…*
- *What I'm saying is…*
- *What I'm trying to say is…*
- *Don't get me wrong…*
- *Don't misunderstand me…*
- *Let me put it another way, …*
- *That's not what I said…*
- *That's not what I meant*
- *What I said was…*
- *What I really said/mean/meant…*
- *You must have misunderstood me…*
- *Let's get it straight…*

Illustrating a point

- *For example, …*
- *For instance, …*
- *Take for example …*
- *A classic example of this is…*
- *A classic example of this would be…*
- *To illustrate my point…*
- *Let me give you an example…*
- *Just as an example, let me …*

Expressing solutions and alternatives

- *The solution is to … Then you will …*
- *The best way to … is …*
- *To …, you really have to ….*
- *There are many choices. You can … You can …....*
- *Alternatively, …*
- *Instead, …*
- *The alternative is*