

Read letter 1 (application for the job of sandwich artist)

List all the expressions or structures that you can use for (you can highlight them in the text first):

Personal Information	
Greetings (beginning)	
Motivation	
Skills (compétences)	
Education/ school	
Qualities	
Experience	
Thanks expressions	
Greetings (end)	
Other	

Read letter 2 (application for the job of Store Manager)

List all the expressions or structures that you can use for : (you can highlight them in the text first)

Personal Information	
Greetings (beginning)	
Motivation	
Skills (compétences)	
Education/ school	
Qualities	
Experience	
Thanks expressions	
Greetings (end)	
Other	