

[https://www.letters.org/miscellaneous-letter/sample-letter-to-the-editor.html#Email\\_Format](https://www.letters.org/miscellaneous-letter/sample-letter-to-the-editor.html#Email_Format)

## **Editor Letter – Sample Letter To The Editor**

**A letter to an editor of a newspaper is a formal letter to the editor-in-chief of any newspaper by a citizen or a group or an organization or a company, wishing to address some pertinent issue.**

Most letters to the editor are written by citizens who wish to comment on the type of articles being printed or who might be wanting to insist on a particular type of articles to be printed.

Some writers can also be activists who want more stress to be laid by the newspaper on certain issues. Letters to the editor can also be letters of **complaint and criticism**. The writer may be finding the content of the newspaper bad or offensive and may, therefore write a letter to the editor.

At the same time, letters to the editor can also contain **positive feedback and praise**. You can write about how their newspaper creates influence on the people by their news. If you feel the most of the news appearing in the paper is not important, you can ask them or request them to publish more useful stuff in the paper. In that case, it is better to start writing a letter mentioning how great the newspaper was in the old times and how it has lost its value in the recent times. Finally, the point that you want to share should be clear with a positive phrase.

To: name@email.com  
From: name@email.com  
SUBJECT: Editorial Letter.

Dear Editor,

I wish to bring to your attention the growing level of corruption among municipal officers. The Municipal Corporation of the city, already infamous its style of working, is now faced with the new problem of growing level of corruption with its official. It has become almost impossible to get any work done without bribing the officers. Everyone from top to bottom is openly asking for money.

The role of anti-corruption is also mysterious in this regard. They seem to be the only people not knowing about this and often fail to take any steps even after receiving the complaint. They ignore it and are also involved with the officers. I think they all are doing this together.

It's a shame that people who are willing to pay the bribe and extra amount when they are entitled to the services and can take steps in this regard. It's immediately required that inquiry be set up and the image of the corporation is improved to install people's faith in this system. As a number of people are regular readers of your newspaper, I think it is better if you publish something about this issue. If you want to know more details, you can reply me to this mail or you can contact me through phone \_\_\_\_\_ (provide your mobile number).

Thanking You.

Yours,

(Name of the sender)